

COUNCIL MINUTES  
TIGARD CITY COUNCIL MEETING  
March 16, 2004

1. WORKSHOP MEETING

- 1.1 Mayor Dirksen called the meeting to order at 6:46 p.m.
- 1.2 Council members present: Mayor Dirksen, Councilors Moore, Sherwood, Wilson, and Woodruff.
- 1.3 Pledge of Allegiance
- 1.4 Council Communications & Liaison Reports
- 1.5 Call to Council and Staff for Non Agenda Items: Discussion of Library tour and review Council calendar (See Item No. 9)

2. FINANCIAL MANAGEMENT/FORECASTING BRIEFING

Finance Director Prosser briefed Council on the five-year General Fund financial forecast and the factors influencing the declining fund balance. A copy of the PowerPoint presentation highlighting Mr. Prosser's remarks is on file with the City Recorder. Economic factors reviewed included the impacts of the down economy, fees/charges, lien search fees, franchise fees, construction activity, cost of employee benefits, and potential annexation of Bull Mountain.

3. JOINT MEETING WITH THE LIBRARY BOARD

Library Director Barnes and Library Board Members Thenelle, Diamond, and Smith presented information to the Council on:

- The proposed WCCLS operational levy – Ballot Measure 34-77 – The local option levy to restore and maintain countywide library services. Impacts to the Tigard Library if the levy fails were reviewed.
- Progress of the new library including recommended policies for the community room – remains on time and under budget. The library might be ready to open by the end of this summer.
- Community Room Policies – The board recommends that the Community Room, which can be rented by the public, be available the same hours as other meeting rooms in the City with Library programs and City department meetings/programs having the first priority. The Board recommended that a review of rental fees be conducted. The Board recommends that beverages be allowed in the library proper only if they are in cups with specified lids and to allow no food unless it is for a library-sponsored program.
- Life-Long Learning -- Additional opportunities for life-long learning were reviewed including the technology room, additional story times, book discussions for young

people, the Club Newberry group, poetry readings and creative writing programs. Other cultural events will be developed with the Tigard-Tualatin School District, and Broadway Rose Theatre Company.

- Friends of the Library and the Library Foundation – The Library has been fortunate to have the dedicated support of both the Friends of the Library and the Tigard Library Foundation. Fundraising activities by these two organizations were reviewed.

#### 4. MEETING WITH OREGON DEPARTMENT OF TRANSPORTATION (ODOT) REPRESENTATIVES REGARDING HIGH PRIORITY PROJECTS WITHIN TIGARD CITY LIMITS

ODOT Region 1 Manager Matthew Garrett and Washington County Area Manager Allen McDonald met with City Council. Mr. Garrett advised Council how projects are prioritized and funded. While he supported engaging in conversations with City of Tigard and ODOT on issues, he urged the City to coordinate with the Joint Policy Advisory Committee on Transportation (JPACT) with regard to identifying transportation projects. Tigard's representatives to JPACT are County Commissioner Roy Rogers and Beaverton Mayor Rob Drake. Mr. Garrett distributed and reviewed a February 26, 2004 letter from Bruce Warner to Local Officials Advisory Committee with regard to the 2003 Oregon Transportation Investment Act (HB 2041) – Modernization Project Selection.

During later discussion on how the City could submit transportation projects that would have a better chance for ODOT funding, Mr. Garrett advised that ODOT looks for projects that will benefit a state highway and also takes into consideration projects that have a local funding match. Mr. Garrett was receptive to the idea of Tigard staff talking with the Highway Department's planning staff regarding potential transportation projects.

Discussion topics included

- the need to coordinate projects with the state
- approach issues in a regional manner
- the perseverance on the part of local officials in submitting projects and asking for priority
- seek assistance from local businesses for support (write letters)
- identify projects that will enhance economic opportunity and development
- make sure projects identified have been included in the Transportation System Plan and the Regional Transportation Plan
- meet with the new Highway Commission member (now in transition)

5. CONTINUATION OF DISCUSSION OF THE METRO SURVEY: PHYSICAL ATTRIBUTES OF A COMMUNITY'S SENSE OF PLACE

Planning Commissioner Buehner reviewed the Planning Commission's response to the Metro survey. Ms. Buehner reviewed the issues identified by the Planning Commission. (A copy of the letter to Metro is on file with the City Recorder.) Issues identified included transportation problems overall, Washington Square, Highway 99, downtown, and aging businesses. Consensus of Council was to forward the Planning Commission's response to the survey along with a cover letter advising Metro that Council concurs with the Planning Commission and it is expected that more issues will be identified as Tigard reviews the Comprehensive Plan.

6. DISCUSS DRAFT INTERGOVERNMENTAL AGREEMENT FOR PARKS SYSTEM DEVELOPMENT CHARGES (SDC's) FOR UNINCORPORATED BULL MOUNTAIN AREA

Washington County Senior Planner Joanne Rice reviewed the proposed intergovernmental agreement between Washington County and Tigard on collection of Parks System Development Charges (SDCs) for the unincorporated Bull Mountain area. The IGA obligates the City to place the Annexation Plan before the voters in November 2004.

Lengthy discussion followed. The Tigard City Council is interested in having the County adopt a resolution so it can collect interim Parks SDCs. However, the City is not in a position to agree to the Intergovernmental Agreement, which would result in Tigard committing to place the Bull Mountain annexation on the November ballot.

In December, 2003, the Tigard City Council chose to delay placing the Annexation Plan to a vote. The Council committed to creating four subcommittees to evaluate issues and then report back to the Council in June, 2004. Once the subcommittees have completed their work, Council is committed to reviewing the Annexation Plan vote question in July, to determine if a November, 2004 election is appropriate.

Tigard encourages the County to create the interim Parks SDC, with language that would allow Tigard to begin collecting SDCs in the unincorporated area as soon as Tigard commits to an election. That date could be as early as July, 2004.

## 7. DISCUSS HIGHWAY 217 NEEDS AND VALUES SURVEY

City Engineer Duenas briefly reviewed the survey, which had been sent to the Council several days ago. Council members agreed that the City should participate in the survey. Council members will fill out the survey and give their individual responses to Mr. Duenas. Mr. Duenas will compile the responses and review them with the Council at its March 23 meeting to determine what should be shown as the City Council's response to the survey questions.

## 8. COUNCIL LIAISON REPORTS: None

## 9. NON-AGENDA ITEMS

Administrative Items reviewed:

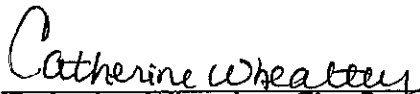
- Library Tour – another library tour will be scheduled.
- Regional Organized Crime Narcotics Task Force (ROCN) – Council agreed to consider a liaison appointment to the policy board for ROCN at a later time. The City Council Liaison Appointment List will be reviewed on April 13, 2004.
- St. Vincent dePaul – Councilor Sherwood advised she received a request for assistance with fees for the new building under construction for St. Vincent DePaul and asked whether the Affordable Housing fee assistance program in Tigard would apply. City Manager Monahan reviewed options Council might consider:
  1. Expand existing Affordable Housing Assistance Program.
  2. Ask St. Vincent dePaul to request assistance through the Social Services Program.
  3. Consider a request for assistance, which is submitted directly to the City Council.

City Manager Monahan suggested, and Council agreed, that St. Vincent dePaul would be asked to send a proposal to staff so staff could review the Housing Assistance Program resolution to determine if the request qualifies.

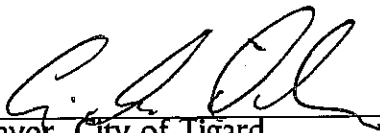
- Skate Park Task Force – In response to an inquiry from Councilor Woodruff, City Recorder Wheatley will determine when the next Skate Park Task Force meeting will be held and e-mail the information to Council members.
- Council Calendar:
  - March 23 – Council Business Meeting – 6:30 p.m.
  - April 5 – Joint Meeting with TTSD and City of Tualatin City Council – 6:30 p.m.

10. EXECUTIVE SESSION: Not held.

11. ADJOURNMENT: 9:37 p.m.

  
Catherine Wheatley, City Recorder

Attest:

  
Mayor, City of Tigard

Date: 4.13.04

I:\adm\calhy\ccm\2004\040127.doc